INSTRUMENTAL AND VOCAL TUITION
TERMS AND CONDITIONS

TAS Music Department currently offers the following options for music tuition: bagpipes, piano, violin, viola, cello, double bass, voice, acoustic guitar, electric and bass guitar, flute, piccolo, oboe, alto/tenor/baritone saxophone, clarinet, bassoon, trumpet, French horn, trombone, tuba, percussion, drum kit, recorder, pipe organ and musicianship.

When ready, students will be given the opportunity to take part in a TAS ensemble and/or complete AMEB or Trinity Guildhall examinations. It is an expectation that all students undertaking tuition will perform publicly at least once during the year - with opportunities to perform at school assemblies, Twilight concerts and other events at TAS.

Once the Instrumental and Vocal Tuition Enrolment Form (attached) is completed and returned to the Music Department, your child will be allocated to an appropriate tutor, who will contact you by phone to arrange tuition times. Students who learn an instrument with one of the NECOM tutors who conduct tuition in the TAS Music Centre, will be required to fill out an additional NECOM enrolment form, which will then be forwarded directly to NECOM for their records.

Private instrumental and vocal lessons are generally scheduled during class time, in school hours - although some tutors do conduct tuition outside school hours. Tutors schedule lessons in conjunction with the Music Department, and with reference to the School timetables. It may be possible to schedule some lessons on a rotating timetable so that students don’t miss the same class each week. This will need to be discussed with the peripatetic tutor.

Students in the Junior School will be collected by their tutors from their classrooms in time for their lesson. Although tutors will make every effort to locate students in TAS Middle and Senior Schools if they do not turn up to their lesson the lesson will be forfeited and will not be made up. Where a tutor is unavailable for your child’s regular lesson, they will arrange a make-up lesson at their earliest convenience.

The cost of private tuition varies depending on the tutor. Costs range from $28 to $35 per half hour. Where possible, students may undertake lessons in pairs to reduce the cost of tuition. In all cases, billing is managed by the private tutor and fees are payable directly to them. Please note the following important information about tutor billing.

Parents will be sent an account in advance for each term of lessons, by the 2nd week of the term. If payment is not made by the specified due date, the instrumental tutor reserves the right to discontinue lessons immediately. New England Conservatorium of Music (NECOM) follows a similar policy.

A parent/guardian who opts to enrol his/her child into private music tuition must commit to these lessons for a minimum of one term, although it is usual to continue for the whole school year. When a student wishes to cease lessons, notification must be given to the tutor or to the Music Department Administrator on 02 6776 5890 by the last week of term, to avoid incurring extra costs. Lessons will not be booked for the following term in that case. *Should notice be delayed until the current term, the peripatetic tutor may rightfully charge out the full term.

In the case of illness parents are asked to contact tutors directly regarding a child’s absence. It is also important that students notify their private tutors at least 48 hours in advance if they are unable to attend lessons due to a school related activity. Appropriate notice could be defined as enough time for the tutor to reschedule lessons to avoid loss of income. If adequate notice is not provided, the tutor reserves the right to forfeit the lesson. Tutor contact details are on the tuition schedule.

If you have any questions please contact TAS Music Department on 02 6776 5890.
INSTRUMENTAL AND VOCAL TUITION
ENROLMENT FORM

Student’s name: ___________________________________________ Year/Class ______

Student email: ___________________________ Student Mobile: __________________________

Instrument(s): ________________________________________________________________

Preferred teacher(s) (optional): __________________________________________________

If the student is new to TAS, please give details of previous tuition/experience: ______________

______________________________________________________________________________

Parent/Guardian name: ____________________________________________________________

Parent/Guardian email address: ____________________________________________________

Contact number(s) ___________________________ ____________________________

Billing Address: ________________________________________________________________

Instrument Hire will be required? NO / YES


Special requests regarding tuition: ________________________________________________

______________________________________________________________________________

Please note: Although every effort is made to accommodate special requests, the Music Department is unable to guarantee lesson times. Tutors will discuss available lesson times with parents and then allocate an agreed time for weekly tuition. Senior students and those who undertake learning support at TAS will be accommodated in the first instance, where possible.

Declaration
I give my child permission to learn an instrument or voice at The Armidale School. I also permit the School to provide TAS peripatetic tutors with my contact details. I have read the attached information sheet and I understand and accept the terms and conditions associated with private instrumental/vocal tuition at The Armidale School.

Parent/Guardian’s Signature: ___________________________ Date: ______________

Please return this form to the Music Office at TAS.

Please note: As soon as current student school timetables are finalised, a peripatetic tutor will make contact with you to arrange lesson times for your child. If you require assistance regarding your child’s TAS timetable please contact the Music Office on 6776 5890.